



E-FORMS ONBOARDING NEW EMPLOYEE USER GUIDE

The following guide provides information for new employees using the South Carolina DHEC e-Forms Onboarding application to complete New Employee paperwork. e-Forms Onboarding allows new employees to complete their documents electronically, allows the onboarding process activities to be tracked throughout the process for greater visibility, reduces errors and duplication in completing paper documents, and retains security and confidentiality of submitted information.

PEBA Forms

*Note: Clicking on any of the PEBA forms will direct the user to the PEBA website (peba.sc.gov):

You will be taken to the PEBA SC Retirement Systems and State Health Plan site, continue?

OK

Cancel

Click **OK** to Continue.

*Note: Please contact your Human Resources Representative if you need assistance completing these forms.